

2022-2024
RANDALL COUNTY REPUBLICAN EXECUTIVE COMMITTEE BYLAWS

ARTICLE I – NAME

The name of the organization shall be the **Randall County Republican Executive Committee**, hereinafter referred to as the “RCREC”/ “REC” or County Executive Committee “CEC”.

ARTICLE II – PURPOSE

The purposes of the RCREC shall be:

1. To act as the governing body of the Republican Party of Randall County (hereinafter referred to as the “Party”) and exercise those powers and fulfill those duties and responsibilities conferred upon it by the state or federal statutes;
2. To establish general policy for the Party, subject to the direction of the biennial state convention;
3. To be responsible for the general supervision and management of the Party;
4. To foster and encourage growth in the Party by promoting the principles as expressed in the platform, planks, and legislative priorities and by electing Republican officeholders;
5. To provide an opportunity for full participation in the Party to all adults residing in Randall County who subscribe to the beliefs and principles advocated by the Party, and
6. To cooperate in carrying out programs initiated by the Republican Party of Texas (RPT), including but not limited to;
 - a. conducting a Republican Primary in Secretary of State approved voting centers within the county, dispersed and in convenient locations, but, at a minimum, having a voting location in each County Commissioners precinct; and
 - b. organizing a coordinated effort, including Get-Out-The-Vote (GOTV), preceding each general election, to publicize the Party’s candidates.
7. To ensure the election of as many Republican candidates to local, state and federal positions as possible.

ARTICLE III - MEMBERS

Section 1. Membership

Per Section 171.022, Texas Election Code, the CEC consists of the county chair, who is the presiding officer, and each precinct chair in Randall County. Associate Membership is extended to each Republican in Randall County who pays an annual membership fee. Membership fees shall be held within each District (1, 2, 3, or 4), through the TREASURER’s bookkeeping system. These dollars (\$) are for each District’s discretion of spending—signs, food, etc at District meetings, etc. Each District will be composed of all the Precincts within: District 1 shall consist of all the 100’s, District 2 shall consist of all the 200’s, District 3 shall consist of all the 300’s and District 4 shall consist of all the 400’s. Each District is to recruit Associate Members from their Precincts. Associate Members shall be non-voting members, but may serve on Committees of the RCREC (CEC).

Section 2. Voting Member

The voting members of the RCREC when conducting official business required by the Texas Election Code shall be the County Chairman and the Precinct Chairmen. Officers and Committee Chairmen who are not a Precinct Chairman may serve as ex-officio (non-voting) members of the RCREC.

Section 3. Qualifications

To qualify as a candidate to hold the office of Precinct Chairman (PCP), a person must be a qualified voter residing within the bounds of Randall County and residing in the precinct that they chair. They may not be a holder of elected public office at the county, state or federal level, nor a candidate for such office.

Section 4. Term of Office.

The term of office for ALL Executive Committee (Chair, Vice Chair, Secretary ,Treasurer and Precinct Chairman/PCP) shall be for two (2) years, commencing by the twentieth (20th) day after the Run-off Primary Election Day, as provided in Section 171.024 (c) of the Texas Election Code. This also applies even if the Chairman is re-elected.

Section 5. Vacancies.

Any vacancies in the office of County Chairman or Precinct Chairman shall be filled by the RCREC. In the event of a vacancy on the RCREC, a majority vote of members present shall fill the vacancy in accordance with the provisions of the Texas Election Code and these Bylaws. Notice of an election to fill such vacancy shall be included in the notice of call of a meeting. If the vacancy is due to death or other extraordinary circumstances, notice may be waived by a two-thirds (2/3) vote of the RCREC at the meeting at which the vacancy is to be filled.

Section 6. Duties.

- A. It shall be the duty of each RCREC member to furnish liaison between the Party and Republicans within the district he or she represents; to promote the growth of the Party within that district through recruitment; to ensure that Party officials within that district have adequate information concerning the conduct of primary elections, county or precinct conventions and meetings, and legal requirements governing contributions and expenditures; and to fulfill the purposes of the RCREC as stated in Article II of these Bylaws.
- B. All county and precinct chairmen are elected in the primary election for a term of two years and cannot be removed except by action of the voters in the next primary election, or the abandonment of office procedure provided in Section 171.029, Texas Election Code. A Chairman must be capable of mentally and physically fulfilling their duties and maintain behavior deemed appropriate as the representative of the RCREC. Any proposed sanction or disciplinary action by the RCREC (CEC) shall be in accordance with Rule 8 (n) or (o) of the Rules of the Republican Party of Texas.
- C. The process for filling the position of Chairman will be according to the above mentioned process in Section 5 of Article III.

ARTICLE IV – OFFICERS OF THE RCREC

Section 1. Officers.

The officers of the RCREC shall be the Chairman, the Vice-Chairman, the Treasurer and the Secretary, who each shall perform those duties assigned to them by these bylaws and the Rules of the Party. The County Chairman shall file a petition to be elected by public vote in the Primary election. The County Vice Chairman and Treasurer shall be appointed by the County Chairman at the Organizational Meeting and in no case shall the office of Treasurer be vacant for more than ninety (90) days. The Treasurer shall be confirmed by the RCREC. Appointed officers shall serve at the pleasure of the County Chairman. The Secretary shall be nominated by the Chairman and shall be elected by the RCREC following commencement of term of office.

The term of office of the officers shall be concurrent with that of the RCREC except in the event of a

vacancy in the office of County Chairman (at which time the appointed officers shall serve only until the election of a new County Chairman.)

Section 2. Duties

A. The **CHAIRMAN**, who shall be elected for a two (2) year term, shall be the chief executive officer of the Party, representing the RCREC as its official spokesman. Additionally, the Chairman shall:

1. Preside at all meetings of the RCREC;
2. Make the appointments specified by these Bylaws;
3. Call the meetings specified in the Texas Election Code and in these Bylaws;
4. Be an ex-officio member of all committees;
5. Exercise authority to remove any appointed officer for due cause;
6. Ensure compliance of the Party with all applicable state and federal laws, with these Bylaws, and with the Rules of the Party;
7. In conjunction with the RCREC, coordinate the political activities of the Party and direct the advance planning of the programs of the Party;
8. Inform the RCREC for input and approval on all expenditures over \$500.00;
9. Review and authorize all invoices prior to payment;
10. Exercise the usual powers of supervision and management pertaining to the County Headquarters, and such supportive staff as warranted; and
11. Assure the safekeeping of all records of the Party and turn them over to his/her successor upon vacating the office.

B. The **VICE-CHAIRMAN**, who shall;

1. Be appointed by the Chairman;
2. Assist the Chairman as requested in the performance of the duties of that office;
3. In the event of the Chairman's death or resignation shall perform the duties of the Chairman until a new Chairman is elected;
4. Not perform any statutory duties as outlined by state law, but may assist in any other functions of the County Chairman including appointment to committees;
5. Be an ex-officio member of all committees.

C. The **SECRETARY** shall:

1. Be nominated by the Chairman and elected by the RCREC at its Organizational meeting for a term concurrent with that of the County Chairman;
2. Act as recording officer of the RCREC, keeping the minutes and attendance records for all RCREC meetings. These records are to be retained at County Headquarters in a notebook for that purpose;
3. Keep a list of current memberships as well as current committees;
4. Have ballots in case of a need for ballot votes;
5. Amend governing documents when needed in the meeting and shall make changes to said document, date and make copies of changes to document and distribute to appropriate parties in the prescribed time;
6. Send out in a timely manner call to meeting;
7. Maintain an updated spreadsheet of current PCP members, County members and Committee members;
8. Distribute agenda and materials pertinent to any upcoming meeting to members prior to meeting.

If the Secretary is a voting member of the RCREC, then the Secretary will be an ex-officio member of all committees. In the event that the Secretary is not a voting member of the RCREC, that person may be an ex-officio member of the RCREC and all committees.

D. The TREASURER shall:

1. Be appointed by the Chairman and confirmed by the RCREC and be responsible for keeping systematic records and for complying with any applicable state and federal statutes and these Bylaws in regard to reporting contributions and expenditures;
2. Prepare a monthly financial report including receipts and expenditures for the previous month;
3. Be responsible for paying all invoices in a timely manner in order to avoid late payment penalties;
4. Be responsible to pay authorized invoices not exceeding \$250;
5. Be required to secure a secondary signature from the Chairman for all checks written in the amount of over \$250;
6. File all receipts for any and all transactions and keep them in a secure location;
7. Not vote or be counted in a quorum unless he/she is also a Precinct Chairman;
8. Be bonded if deemed necessary or required by the RCREC.

E. PRECINCT CHAIRMAN.

Precinct Chairman must attend meetings diligently as a voting member so that a quorum can always be present to decide important issues. If a Precinct Chairman misses four (4) or more consecutive meetings without communicating a valid excuse for the absence, the RCREC (CEC) may pass a resolution of abandonment of office, and the county chair may send notice of abandonment in accordance with Section 171.029, Texas Election Code to the Precinct Chairman. If the Precinct Chairman does not respond within seven days, the office is vacant and shall be filled in accordance with Section 171.024, Texas Election Code.

Section 3. Vacancy in the office of Chairman

A. In the event of a vacancy in the office of the Chairman, the Secretary shall call a meeting of the RCREC, to be held within thirty (30) days of the Chairman's death, resignation or removal, for the purpose of electing a new Chairman. Notice of the date, time, and place of the meeting shall be given to the RCREC members no fewer than ten (10) days prior to the meeting. This notice provision for the meeting to elect a new Chairman shall be superior to and govern any and all other notice provisions contained in these Bylaws. However, notwithstanding the foregoing, if a Chairman submits in writing to the RCREC an irrevocable letter of resignation setting a specific day and exact time certain in the future as to when the Chairman's resignation will be effective, and such resignation is accepted by the RCREC, then the Chairman may in place of the Secretary call a meeting of the RCREC to be held on the day the resignation takes place provided such notice was sent to the RCREC at least thirty (30) days prior to the meeting at which the new Chairman will be elected through nomination and election by the majority of the RCREC present. In the event the Chairman does not call such a meeting, the Secretary shall call a meeting after the resignation/vacancy is in effect in accordance with the previous provisions of this article.

B. All officers shall serve at the pleasure of the new Chairman. Therefore, the term of all presiding officers shall conclude upon the election of the new Chairman. The new Chairman shall appoint the Vice-Chairman. The Chairman shall appoint the Treasurer for confirmation by the RCREC and nominate the Secretary to be voted on and elected by the presiding RCREC.

Section 1. Conduct of Meetings.

The RCREC shall meet in person upon the call of the Chairman, at such times as required by the Texas Election Code[10] and as provided by these Bylaws and by the Rules of the Party. All meetings of the RCREC shall be open to credentialed media representatives and to interested Party members, except when the RCREC may go into executive session.

A. STATUTORY MEETINGS.

Meetings prescribed by the Texas Election Code[11] shall be duly called by the Chairman, or in his absence by the Vice-Chairman, for the purpose so designated by law; and no other business may be transacted at such statutory meetings unless notice of such other business has been included in the call.

B. REGULAR MEETINGS.

The RCREC shall meet no less frequently than quarterly for the conduct of business necessary to fulfill its objectives and purposes. Statutory business may occur at a regular meeting.

(a). In each even-numbered year, as required by Republican Party of Texas Rule (8d), one of the regular meetings shall be an Organizational meeting to be held within twenty (20) days of the date the County Chairman takes office. (This is twenty (20) days after the Primary Run-off Election according to Subsection 171.022{c} of the TEC.) The county chairman shall be responsible for calling the meeting. However, if the County chairman does not call the meeting, then one-fourth (1/4) of the Precinct Chairmen may, by written demand, call an organizational meeting.

(b). Notice of the Organizational meeting shall be emailed to the last known email address of the members of the RCREC at least fourteen (14) days prior to the date of the meeting and such notice shall state the time, date, and location of the meeting and the name(s) of the person(s) issuing the call. In the event of no known email address, notice must be sent by USPS no later than fourteen (14) days prior to meeting. The agenda of the Organizational meeting shall include, but not be limited to, the swearing in of the newly confirmed and/or elected executive committee members, officers, appointment of Standing Committee Chairmen and the affirmation of bylaws and/or rules. The proposed bylaws and/or rules shall be sent out with the meeting call by USPS or email at least fourteen (14) days prior to the date of the meeting.

(c). Special meetings of the RCREC may be called by the Chairman, and shall be called by the Chairman upon a petition signed by at least five (5) members of the RCREC, at least fourteen (14) days prior to the date specified for the meeting. Any notice of a special meeting must contain the purpose for which the meeting is called.

Section 2. Quorum.

A quorum for all regular and special meetings, as well as statutory meetings of the RCREC, shall consist of those members present. At statutory meetings, a quorum shall consist of those members present, (except where a different quorum requirement is imposed by the Texas Election Code[13]) provided, however, that if a majority of the RCREC is not represented as above provided in a statutory meeting only the business required by the Texas Election Code shall be transacted. For digital meetings pursuant to Section 6 below, members will be deemed "present" if they are connected to the meeting electronically.

Section 3. Voting.

Each member of the RCREC, including the Chairman and a Vice-Chairman (who is also a PCP) , shall have

the right to cast his individual vote. Votes shall be taken by roll call when demanded by at least twenty percent (20%) of the members present or required by RPT Rules, otherwise by any method ordered by majority vote of the RCREC, otherwise by voice, show of hands, ballot, or electronic vote, as determined by the Chairman. The “ayes” and “nays” of any roll call vote shall be entered into the minutes of the meeting.

Section 4. Meeting Via Digital Conference

All meetings may be conducted via telecommunications or digital conference platforms. Meetings held by telephone conference or digital conference platform, must allow for simultaneous aural communication, ability to share documents among all participating members, and must provide a method for non-committee members who have a right to appear before the committee or testify to seek recognition from the Chairman of the committee or provide a scheduled opportunity for such testimony prior to the vote being taken on the relevant issue. The results of any Record Vote in a digital conference meeting shall be displayed on the shared screen space for all members and the public streaming feeds to see the results immediately as the result of the vote is announced.

ARTICLE VI– COMMITTEES

Section 1. Committee Members.

- A. The County Chairman shall appoint the chairman of any Standing Committees deemed necessary to carry out policies of the local Party.
- B. Each committee is authorized to develop procedures for conducting the business within that committee's jurisdiction, subject to review and amendment by the full RCREC.
- C. A committee member or members may be removed from a committee upon request of the committee chairman. Committee members shall be appointed by the Committee Chairman subject to confirmation by the County Chairman. Members shall be affiliated with the Party.

Section 2. Committee Chairman.

Committee chairman shall be appointed by the County Chairman..

Section 3. Committee Meetings and Notice.

- A. Committees and subcommittees shall meet at the call of the Committee Chairman, or subcommittee chairman.
- B. Unless otherwise specified in these Bylaws, notice of committee and subcommittee meetings shall be sent to all members and officers of the RCREC and any other members of the committee or subcommittee no later than five (5) days prior to the meeting date. Notice may be distributed by either postal or electronic mail to the address(es) appearing on the Secretary's records.
- C. The five-day notice requirement may be waived in the event of an emergency declared by the Chairman or the Officials Committee, in which case no less than forty-eight (48) hours' notice shall be given by overnight mail, electronic mail, or telephone.

Section 4 . Standing Committees.

The standing committees of the RCREC shall be:

- 1. Officials Committee,
- 2. Finance Committee,
- 3. Organization Committee
- 4. Resolutions Committee, and
- 5. Rules Committee.

Section 5. DUTIES of Standing Committees.

A. THE OFFICIALS COMMITTEE:

1. **Composition and Voting Members:** The Officials Committee shall be composed of the Chairman, the Vice-Chairman, the Secretary, the Treasurer, the Parliamentarian, any two (2) RCREC members appointed by the Chairman. The Chairman shall serve as the chairman of the Officials Committee. In his or her absence, the Vice Chairman shall serve as the chairman of the Officials Committee. The voting members of the Officials Committee shall be the Chairman, the Vice-Chairman, any two (2) RCREC members appointed by the Chairman.
2. **Quorum, Meetings, and Voting.** Quorum shall consist of 50% or more of the voting members present. The Officials Committee shall only vote on matters on which each member of the committee and each member of the RCREC was sent an email notice five (5) days prior to the matter being discussed in a meeting. Failure to send proper notice shall make decisions of the meeting voidable at the option of the RCREC. Matters shall only be voted on in a meeting where a quorum of Officials Committee members is present in person, via telephone conference call, or a combination of in person and via telephone conference. No meeting and no voting shall be conducted via email. A method of identity verification shall be established for each RCREC member on a telephone conference call. No proxies are allowed for Officials Committee members. Proxies of RCREC members shall not be allowed to attend.
3. **Vacancies.** During the time from the first Organizational meeting until the formation of the Officials committee at the first meeting after county convention, the composition of The Officials committee will consist of members from the prior term. Any vacancies after the election will be filled by appointment at the first meeting.
4. **Duties.** of the Officials Committee:
 - a. To assume responsibilities for transaction of business necessary between meetings of the RCREC, and
 - b. To prepare a budget each year, to be submitted to the RCREC.
 - c. To ratify written contracts:
 1. Concerning 1099 contractors of consultants who are paid more than \$5,000 per month: the RPT State Convention: real estate purchases: leases: and
 2. All new or amended contracts of any kind involving proceeds or costs greater than \$50,000 during the budget year.
 - d. Ensure all contracts contain provisions so that RCREC members are not individually collectively liable for contract(s), fulfillment, or disputes arising from contract(s) with the Randall County Republican Party.

B. THE FINANCE COMMITTEE

1. The appointed Finance Chairman shall serve as chairman of the Finance Committee. Additional ex-officio members shall be the Treasurer.
2. It shall be the duty of the Finance Committee to develop and implement ways and means to fund the programs and activities of the County Party.

C. THE ORGANIZATION COMMITTEE

1. The Organization Committee shall be composed of no fewer than five (5) members of the RCREC, nominated by the Chairman, and subject to confirmation by the RCREC.
2. The Organization Committee shall coordinate the development and improvement of the entire organizational structure at county level including the organization, planning, execution and oversight of the County Convention.
3. The Organization Committee shall develop programs to improve the registration of voters reasonably calculated to support Republican candidates.

D. THE RESOLUTIONS COMMITTEE

1. The Resolutions Committee shall be composed of no fewer than five (5) Republican voters,

nominated by the Chairman and subject to confirmation by the RCREC. The chairman of the Resolutions Committee shall be a member of the RCREC and shall be appointed by the Chairman.

2. It shall be the duty of the Resolutions Committee to recommend policy positions of the Party on any issue brought before it (subject to the approval of the RCREC) and to recommend changes to the convention.
3. The Resolutions committee shall receive all proposed resolutions at least 7 days prior to County Convention and shall meet to assimilate resolutions for presentation to the RCREC at the County Convention.
4. It shall not be in order for the RCREC to consider a policy position resolution which has either not been previously considered by the Resolutions Committee, or has been considered by the Resolutions Committee and failed to be adopted.

E. THE RULES COMMITTEE

The Rules Committee Chairman shall be appointed by the County chairman and the committee shall be composed of no fewer than five (5) members, appointed by the Committee Chairman. It shall be the duty of the Rules Committee to recommend changes to these Bylaws and to recommend action and prescribe direction for the chairman's clarification concerning any ambiguities in these Bylaws.

Section 9. Other Committees.

Additional standing or special committees may be created by the Chairman.

ARTICLE VII - PARLIAMENTARY AUTHORITY

The rules contained in the most current edition of Robert's Rules of Order shall govern the RCREC in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules promulgated by the Republican Party of Texas or any state or federal statutes. A Parliamentarian may assist in the following capacity:

1. An advisor and therefore shall make no final decisions and does not rule;
2. An interpreter of a rule; an opinion on a rule, or even be asked to cite a rule but never rules;
3. A Bylaw consultant;
4. A Bylaw amendment or revision consultant;
5. An advisor to the Chair and RCREC;
6. Election supervision.

A Parliamentarian's primary role shall be to give advice on parliamentary procedure to the Chair, officers, committees and members and to lend order to the business and conduct of meetings.

ARTICLE VIII -AMENDMENT OF BYLAWS

These bylaws may be amended by a two-thirds (2/3) vote of the members of the RCREC present and voting at a properly called meeting of the RCREC by giving notice at the previous regular meeting or by mailing written notice to each RCREC member at least seven (7) days in advance of a regular or special meeting called for that purpose.

ARTICLE IX – FINANCE

Section 1. Accounting.

After making provisions for payment in an orderly and timely basis of anticipated operating expenses of the Party, and any other obligations of the Party, the Chairman shall cause to be deposited promptly all monies received by the Party into the Randall County GOP accounts (hereinafter referred to as the

account(s)). The Chairman and any other authorized person(s) soliciting funds for the Party are expressly empowered to accept contributions directly into this account. The account shall be divided into sub account(s), in such a manner as to comply with all applicable state or federal laws or regulations pertinent to the purposes herein prescribed, subject to any limitation imposed by such laws and regulations, and shall be accounted for and reported in an accurate and timely manner.

Section 2. Audit.

The Chairman shall appoint a three (3) member Audit Committee from the membership not later than November 1 of each year to audit the current fiscal year. The Audit Committee shall audit all accounts for the current fiscal year, to be conducted so that the audit of the current fiscal year shall be completed no later than one hundred and eighty (180) days following the end of the current fiscal year. The Audit Committee shall present the audit report to the RCREC for approval at the next ensuing regular meeting.

ARTICLE X – LOCATION of RCREC MEETINGS

All regular meetings of the RCREC shall be held in Randall County, with the exception of one (1) annual meeting at the discretion of the Chairman. Staff shall consider space, microphones, video screens, internet bandwidth, firearm policy, and any other current restrictions when recommending a location.

Glossary:

- A PCP has the following rights:
 - To attend Meetings, Speak in Debate, Make Motions and Vote
- An Ex-Officio member has the following rights:
 - To attend meetings
 - To speak in Debate
- An Associate or Honorary member has the following rights:
 - To attend meetings
 - Speak in debate

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AMENDMENT I

Article IX, Section 2. Audit

The RCREC/CEC shall appoint a minimum of a three (3) member Audit Committee (A Committee Chairman plus 2 other members) from the membership not later than November 1 of each year to audit the current fiscal year. The Committee Chairman may include additional members to the committee upon approval/confirmation of the RCREC. The Audit Committee shall audit all accounts and financial processes for the current fiscal year, to be conducted so that the audit of the current fiscal year shall be completed no later than ninety (90) days following the end of the current fiscal year.

The Audit Committee shall present the audit report to the RCREC for approval at the next ensuing regular meeting.

